

AGENDA

MEETING OF THE MAYOR AND ALDERMEN

SEPTEMBER 18, 2003

1. Recommend approval of the minutes of the meeting of September 4, 2003.
2. An appearance by CaRita Connor, President of the American Business Women's Association's Coastal Area Council, to receive a proclamation designating September 22, 2003 as "American Business Women's Day" in Savannah.

ALCOHOLIC BEVERAGE LICENSE HEARINGS

3. Mahendra Mahabir t/a Island Breeze Restaurant & Restaurant, requesting a liquor, beer and wine (drink w/Sunday sales) license at 2818 Montgomery Street, which is a new location between 45th and Barrington Streets in District 5. (Continued from September 4, 2003.) Recommend continuing the hearing to October 16, 2003 for the applicant to resolve the Building Code issues noted in the attached memo from the Inspections Director.
4. Jason Charles Carroll t/a Mustang Sally's, requesting to transfer a beer and wine (drink) license from Terry Smith t/a Mustang Sally's and to add a wine (drink) license at 8606 White Bluff Road, which is located between Travis and Wesley Streets in District 4. Recommend approval.
5. David D'Arcy t/a Davy Byrnes LLC, requesting a liquor, beer and wine (drink w/Sunday sales) license at 36 W. Broughton Street, which is a new location between Whitaker and Bull Streets in District 1. Recommend approval of a beer and wine (drink w/Sunday sales) license. Because the location is 160 yards from the Savannah Corporate Academy at 10 E. Broughton Street, recommend advising the applicant to show eligibility for an exception to the 200-yard distance requirement for a liquor (drink) license.
6. David H. Moore t/a The Kehoe House, requesting a liquor, beer and wine (drink w/Sunday sales) license at 123 Habersham Street, which has a 2003 liquor, beer and wine (drink w/Sunday sales) license and is located between President and State Streets in District 1. Recommend approval. Use #66a allows the sale of beer, wine or alcoholic beverages served by the drink solely to occupants of a hotel and their guests for consumption only on the premises provided there is no external sign of any type advertising or calling attention to the sale of beer, wine or alcoholic beverages on the premises.

7. Dilip M. Patel t/a EKTA Management Co., Inc. d/b/a Ogeechee Chervon, requesting to transfer a beer and wine (package) license from Gregory M. Parker t/a The Parker Companies d/b/a Parker's #24 at 3912 Ogeechee Road, which is located between North Gamble Road and Blossom Street in District 1. Recommend approval.
8. Kermy E. Tirado t/a Tropical Corner, requesting a liquor, beer and wine (drink) license at 225 W. River Street, which is located between Martin Luther King, Jr. Boulevard and the Barnard Ramp in District 1. Recommend approval.
9. Sam W. Tompkins t/a Sorry Charlie's, requesting a liquor, beer and wine (drink w/Sunday sales) license at 116 W. Congress Street, which had a 2002 liquor, beer and wine (drink w/Sunday sales) license and is located between Whitaker and Barnard Streets in District 1. Recommend approval.
10. John R. Turner t/a Turner Food & Spirits Co. d/b/a One Eyed Lizzy's, requesting a liquor, beer, and wine (drink w/Sunday sales) license at 417 E. River Street, which is a new location between the Lincoln and East Broad Ramps in District 1. Recommend approval.

ZONING HEARINGS

11. Metropolitan Planning Commission (Z-030702-34689-2), recommending a Historic District Height Map amendment to Section 8-3030, *Historic District*, Section (L) *Design Standards*, Subsection (1) *Height*. The proposed building heights are consistent with the historic patterns within the Historic District while permitting considerable development opportunity. They will provide predictability to the design community and to the citizens, and continuity to the Historic District. (Continued from August 21, 2003. See "First Readings".) Recommend approval.
12. J. Daniel Falligant, Agent, the Quinnco Company, Petitioner, Frank and William McNeal, Owners (Z-030717-61815-2), requesting to rezone 13903 Coffee Bluff Road from an R-10 (One-Family Residential) to PUD-R (Planned Unit Development-Residential). The Metropolitan Planning Commission (MPC) recommends denial to rezone the property from R-10 to PUD-R because the requested rezoning is not consistent with the City's Future Land Use Plan and will establish a zoning district that is not compatible with the surrounding neighborhood. MPC recommends an alternate PUD-M-3.3 (Planned Unit Development Multi-Family - 3.3 units per net acre) zoning classification which would be consistent with the City's Future Land Use Plan, establish a zoning district that is compatible with the surrounding neighborhood, and be less dense than the current zoning. Recommend approval of the MPC recommendations.

13. John S. Kern, Agent, Robert Chu, Owner (Z--030625-61060-2), requesting to rezone 302 and 314 Stephenson Avenue from R-6 (One-Family Residential) to PUD-IS-B (Planned Unit Development-Institutional). MPC recommends approval because the requested PUD-IS-B zoning classification is consistent with the City's Future Land Use Plan and will establish a zoning district that is more compatible for the surrounding neighborhood than the current zoning. Recommend approval.
14. Harold Yellin, Agent, Urban Campus Environments, LLC, Boulevard Investors, LLC, Owner (Z-030505-31797-2), requesting to rezone properties at the southwest corner of West Boundary Street and Louisville Road from P-RIP (Planned Residential-Institutional-Professional) to RIP-B (Residential, Medium Density). MPC recommends approval of an alternate P-RIP-B (Planned Residential, Medium Density) classification in conjunction with General Development Plan approval in accordance with Section 8-3031 (D)(1)(a) of the Zoning Ordinance. (See "PETITIONS".) Recommend approval of the MPC recommendation subject to resolution of a City drainageway through the property and the provision of drainage mitigation in the Springfield Basin.

PETITIONS

15. Linda Hill - Petition #9460, requesting the City to declare surplus and quit claim an approximately 24-foot wide strip of land (part of PIN 1-0275-01-001) lying outside the fenced area of Bonaventure Cemetery next to her property. Recommend approval to declare the property surplus and to sell it to the petitioner at a fair market value which will include the cost of surveying the property. The narrow strip of land outside the fence is not included in plans for developing the cemetery.
- 15.1. Attorney Murray A. Galin for James Williams, Jr. - Petition #9618, requesting a Quit Claim Deed to clear a Marshal's Deed on the properties known as Lots 20 and 21, Section 3, Harmon Ward (PIN 2-0063-01-009). Recommend approval. James Williams, Jr. is the owner of record and has paid all taxes, fees and interest. (See "RESOLUTIONS".)
- 15.2. C. Grant Washington, Attorney for Sandfly Construction, LLC - Petition #9638, requesting a Quit Claim Deed to clear a Marshal's Deed on the property known as Lot 88 Johnston Ward (PIN 2-0034-20=015). Recommend approval. Sandfly Construction, LLC is the owner of record and has paid all taxes, fees and interest. (See "RESOLUTIONS".)

- 15.3. Robert B. Brannem, Jr. – Petition #9649, requesting a Quit Claim Deed to the Chatham County/City of Savannah Landbank Authority to clear a Marshal's Deed on Lot 19, Block C, Tickle Gizzard Tract, DeWitt Ward. (See "RESOLUTIONS".) Recommend approval.
- 15.4. Harold Yellin for Urban Campus Environments, LLC – Petition #9599, requesting an encroachment within the right-of-way of the Brow Ditch for certain non-structural elements as part of a residential project. Recommend approval subject to final engineering verification.
- 15.5. Herman M. Inhulsen, Jr. – Petition #9641, requesting to transfer Bonaventure Cemetery, Section M, Lot 494, Spaces 1, 5, 9, 10, 11 and 12, from Herman M. Inhulsen (deceased father) to Herman M. Inhulsen, Jr. and Joan M. Inhulsen (heirs). Recommend approval. Records on file in the Office of the Clerk of Council, Bonaventure Cemetery, Book of Titles F, Folio 95, show this lot in the name of Herman M. Inhulsen. There is no reason transfer should not be made as requested by his heir.

ORDINANCES

First Readings

16. Historic District Height Map. An ordinance to update the height standards for all new construction or additions to existing structures in the Historic District. The updated height standards were developed with public input to encourage development while ensuring a predictable and visually coherent urban form. (Continued from August 21, 2003.) Recommend approval.

First and Second Readings

17. Text Amendment (Z-030422-30421-2). An ordinance to amend Section 8-3021 (35)(b), *Conditions for establishing an R-6-A (One- and Two-Family Residential) zoning district*, to allow duplexes on lots that are adjacent to, across the street from, or visually oriented to a nonresidential use regardless of the zoning district provided that 100 % of the frontage of the petitioner's property must be across the street from property that is 100 % nonresidential. Recommend approval.
18. Rezoning (Z-030116-53072-2). An ordinance to rezone 1201 East 68th Street from R-6 (One-Family Residential) to R-6-A (One- and Two-Family Residential). Recommend approval.

RESOLUTIONS

19. Quit Claim Deed – Flipper Chapel AME Church. A resolution to authorize granting a Quit Claim Deed for 0 Pitt Street (PIN 2-0050-06-013), a 30-foot wide vacant lot described as Lot 278, southern part of Block 46 and 47, Morrison Ward, to Flipper Chapel AME Church as allowed under Georgia Code Section 36-37-6(g) for property too small or irregularly shaped to be independently developed. Recommend approval.
20. Quit Claim Deed – Malone Oliver. A resolution to authorize granting a Quit Claim Deed for 0 W. 52nd Street (PIN 2-0091-17-025), a strip of land also known as the west 9.94 feet of Lot 32, Wright Ward, to Malone Oliver as allowed under Georgia Code Section 36-37-6(g) for property too small or irregularly shaped to be independently developed. Recommend approval.
21. Water Permit Transfers. A resolution to oppose any change of Georgia law which would allow an individual to surrender a water withdrawal permit with a stipulation that a permit for any portion of the surrendered volume of water be issued to any other specified individual or individuals, a practice sometimes referred to as permit trading. Recommend approval.
- 21.1. Quit Claim Deed - James Williams, Jr. A resolution to authorize granting a Quit Claim Deed to James Williams, Jr. for 904 E. 36th Street, known as Lots 20 and 21, Section 3, Harmon Ward (PIN 2-0063-01-009), in consideration of all taxes, fees, and interest having been paid. Recommend approval.
- 21.2. Quit Claim Deed - Sandfly Construction, LLC. A resolution to authorize granting a Quit Claim Deed to Sandfly Construction, LLC for 0 Joe Street, known as Lot 88, Johnston Ward (PIN 2-0034-20-015), in consideration of all taxes, fees, and interest having been paid. Recommend approval.
- 21.3. Quit Claim Deed - Chatham County/City of Savannah Landbank Authority. A resolution to authorize granting a Quit Claim Deed to the Chatham County/City of Savannah Landbank for Lot 19, Block C, Tickle Gizzard Tract, DeWitt Ward. Recommend approval.

BIDS, CONTRACTS AND AGREEMENTS

22. Factor's Walk Wall Repair – Change Order #1. Schnabel Foundation has submitted a change order in the net amount of \$27,025.00 to install five tie-backs for the Barnard Ramp.

The original contract provided for the installation of five structural tie-backs to the Factor's Walk Wall along the Lincoln Ramp. When the contract was awarded, the City's consultant was preparing plans for a similar installation at the Barnard Ramp. Those plans are now complete and the Schnabel Foundation is ready to install tie-backs on both ramps.

Change Order #1 includes a \$2,400.00 deduction for the reduction in the number of tie-backs on the Lincoln Ramp from five to four, and a \$29,425.00 increase to add the installation of five tie-backs on the Barnard Ramp.

Recommend approval of Change Order #1 for a net increase of \$27,025.00. Funds are available. Recommend approval.

23. USGS Water Quality Monitoring. Recommend approval of an annual joint funding agreement with the U. S. Geological Survey (USGS) in the amount of \$12,480.00 for the continued operation of the water quality monitoring station on the Savannah River near the I-95 bridge.

The station is needed to monitor general water quality for the Industrial and Domestic water supply and the effects of harbor deepening. The monitoring includes river stages, rainfall, water temperature, and salinity data in real time. Recommend approval.

24. Various Bedding Plants – Annual Contract Renewal – Bid No. 03.272. Recommend renewing an annual contract to procure bedding plants from Oelschig Nursery, Inc. in the estimated amount of \$58,955.00. The bedding plants will be used by Park and Tree in City parks and right-of-ways for scheduled seasonal color plans.

Although solicitations were made to 35 vendors, only one bid was received.

Bids were originally received August 20, 2002. This bid was advertised, opened and reviewed. Delivery: As Needed. Terms: Net-30 Days. The bidder was:

L.B. Oelschig Nursery, Inc.	\$	58,955.00
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Funds are available in the 2003 Budget, Account No. 101-2102-51320. A Pre-Bid Conference was not conducted as this is an annual contract renewal. Recommend approval.

25. Janitorial Services for Broughton Municipal Building – Annual Contract – Bid No. 03.231. Recommend approval to procure janitorial services from My Cleaning Services in the amount of \$23,520.00. The janitorial services are needed to provide daily cleaning of the Broughton Municipal Building.

Bids were received September 2, 2003. This bid has been advertised, opened and reviewed. Delivery: As Needed. Terms: 2%-15 Days. The bidders were:

L.B. ** My Cleaning Service	\$	23,520.00
* American Janitorial	\$	27,930.00
* John-NEZ Enterprises	\$	30,230.01
* CKC Enterprises	\$	31,200.00
* JMC Janitorial	\$	39,900.00
Hostess City Services	\$	42,120.00
* Basic Cleaning	\$	42,180.00
* Bens Maintenance	\$	44,550.00
* T & C Janitorial	\$	48,600.00
* Lucas Cleaning & Lawn Care	\$	54,000.00
* J & O Enterprises, LLC	\$	57,435.84
* The Specialist Group	\$	97,796.16

Funds are available in the 2003 Budget, Account No. 101-1153-51243. A Pre-Bid Conference was conducted and nine vendors attended. (*Indicates minority vendor; **Indicates woman-owned business.) Recommend approval.

26. Microsoft Office XP Professional Standard and Works – Statewide Contract - Bid No. 03.097A. Recommend approval to procure 300 copies of Microsoft Office XP Standard from Software Spectrum in the amount of \$76,770.00. The software is the second purchase to convert from Corel Suite to Microsoft Office and will be installed on various computers by Information Services.

Software Spectrum is the statewide contractor and is the only authorized reseller able to provide Select Agreement Level D pricing, which is the lowest pricing the City can obtain.

Bids were received August 26, 2003. This bid has been opened and reviewed. Delivery: 2 Weeks. Terms: Net-30 Days. The bidder was:

S.W.C. Software Spectrum	\$	76,770.00
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Funds are available in the 2003 Budget, Account No. 611-1140-51320. A Pre-Bid Conference was not conducted as this is a statewide contract. Recommend approval.

27. Drug and Alcohol Testing Services – Annual Contract – Request for Proposal No. 03.230. Recommend awarding an annual contract to procure drug and alcohol testing services from Doctor's Laboratory in the amount of \$25,300.00. The drug and alcohol testing services will be used by Human Resources for pre-employment, commercial drivers license (CDL), random CDL, random safety sensitive, at fault accident and for cause testing.

Proposals were received August 26, 2003. The proposal has been advertised, opened and reviewed. Delivery: As Required. Terms: Net-30 Days. The proposers were:

B.P.	Doctor's Laboratory	\$	25,300.00
	Health Awareness Enterprises, Inc.	\$	31,350.00
	Safety First	\$	39,062.50
	Nationwide Testing Association, Inc.	\$	40,529.75

Criteria:	Fees	Qualifications & Experience	Service Availability	Reporting Capabilities	Total
Proposers	(30 pts)	(25 pts)	(30 pts)	(15 pts)	
Doctor's Laboratory	30	25	30	12	97
Health Awareness Enterprises	20	22.5	27.5	13	83
Safety First	16.5	20	15	12.5	64
Nationwide Testing Association	12.5	18	12.5	10	53

Funds are available in the 2003 Budget, Account No. 101-1103-51290. A Pre-Bid Conference was conducted and six vendors attended. Recommend approval.

28. Auto Samplers – One Time Purchase – Bid No. 03.229. Recommend approval to procure two auto samplers from M.L. Ball Company in the amount of \$18,009.07. The auto samplers are needed to monitor wastewater quality levels for the industrial pretreatment operation.

Bids were received August 12, 2003. This bid has been advertised, opened and reviewed. Delivery: 30 Days. Terms: Net-30 Days. The bidders were:

L.B.	M.L. Ball Company	\$	18,009.07
	Hach Company	\$	18,429.00

Funds are available in the 2003 Budget, Account No. 2553-51520. A Pre-Bid Conference was conducted and no vendors attended. Recommend approval.

29. LED Signal Indication Lens for Traffic Signals – Annual Contract – Bid No. 03.242. Recommend awarding an annual contract to procure LED lens for traffic signals from Temple, Inc. in the amount of \$178,879.44. The LED lens will be used by Traffic Engineering to replace incandescent bulbs in traffic signals for heightened visibility and a major reduction in energy consumption.

Converting from incandescent bulbs to LED lenses will reduce power costs at signalized intersections by approximately 60%. Upgrading 20 intersections this year will save approximately \$15,000 in energy costs in 2004. Also, LED lenses have a five-year guarantee and up to a 10-year life expectancy. Incandescent bulbs last one and one-half to two years. The LED lenses will save approximately \$7,200 per intersection in bulb replacement costs and permit signal technicians to perform more productive work.

The reason for not selecting the low bidders is that the products offered by General Traffic Equipment, H & H Industries and US Traffic Corporation did not meet specifications regarding the required luminous intensity value, which could compromise signal visibility. The bid specifications followed Georgia Department of Transportation guidelines.

Bids were received August 26, 2003. This bid has been advertised, opened and reviewed. Delivery: 45 Days. Terms: Net-30 Days. The bidders were:

L.B. Temple, Inc.	\$	178,879.44
+ General Traffic Equipment	\$	93,442.75
+ US Traffic Corporation	\$	109,341.45
+ H & H Industries	\$	174,505.00

Funds are available in the 2003 Budget, Account No. 311-9207-52842-TE508. A Pre-Bid Conference was conducted and one vendor attended. (+Indicates low bidder did not meet specifications.) Recommend approval.

30. Wheel Loader/Tool Carrier for Landfill – One Time Purchase – Bid No. 03.198. Recommend approval to procure a wheel loader/tool carrier from Low Country Machinery in the amount of \$75,280.00. The wheel loader/tool carrier will be used by Refuse Disposal and replaces unit 6706 which is no longer economical to operate or maintain.

Bids were received August 26, 2003. This bid has been advertised, opened and reviewed. Delivery: 30 Days. Terms: Net-30 Days. The bidders were:

L.B. Low Country Machinery	\$	75,280.00
Tractor & Equipment/Stith Equipment	\$	82,296.00
Briggs Construction Equipment	\$	82,800.00
Great Southern Construction Equipment Co.	\$	93,410.00
Yancey Power Systems	\$	94,859.00
L.B. Smith, Inc.	\$	102,680.00
Industrial Tractor Co., Inc.	\$	104,575.00

Funds are available in the 2003 Budget, Account No. 613-9230-51515. A Pre-Bid Conference was conducted and four vendors attended. Recommend approval.

31. Forklift for I & D Water Plant – One Time Purchase – Bid No. 03.240.
Recommend approval to procure one 6,000-pound capacity fork lift truck from Southeast Industrial Equipment in the amount of \$22,747.00. The truck is a fleet addition and will be used by the I & D Water Plant.

The reason for not selecting the low bidders is that Clarklift of Savannah and Barloworld Handling LP did not meet specifications for engine horsepower.

Bids were received August 19, 2003. This bid has been advertised, opened and reviewed. Delivery: 60 Days. Terms: Net-30 Days. The bidders were:

L.B. Southeast Industrial Equipment	\$	22,747.00
+ Clarklift of Savannah	\$	22,573.00
+ Barloworld Handling LP	\$	22,661.00

Funds are available in the 2003 Budget, Account No. 613-9230-51515. A Pre-Bid Conference was conducted and two vendors attended. (+Indicates low bidder did not meet specifications.) Recommend approval.

32. Dump Truck for Sanitation – One Time Purchase – Bid No. 03.251.
Recommend approval to procure a 10-yard dump truck from Freightliner of Savannah in the amount of \$63,295.00. The truck will be used by Sanitation and replaces unit 7706 which is no longer economical to operate or maintain.

Bids were received September 2, 2003. This bid has been advertised, opened and reviewed. Delivery: 90-120 Days. Terms: Net-30 Days. The bidders were:

L.B. Freightliner of Savannah	\$	63,295.00
Volvo and GMC Trucks of Atlanta	\$	64,317.63
Roberts Truck Center	\$	64,500.00

Funds are available in the 2003 Budget, Account No. 613-9230-51515. A Pre-Bid Conference was conducted and three vendors attended. Recommend approval.

33. Pest Control Services – Annual Contract Renewal – Bid No. 03.274.
Recommend renewing an annual contract to procure pest control services from Ikon Exterminating, Inc. in the amount of \$25,020.00. The services are needed to control pests in City buildings.

Bids were originally received September 20, 2002. This bid was advertised, opened and reviewed. Delivery: As Needed. Terms: Net-30 Days. The bidders were:

L.B. Ikon Exterminating, Inc.	\$	25,020.00
Peachtree Pest Control	\$	32,400.00
Cox Termite & Pest Control	\$	32,500.00
Yates-Astro Pest Control	\$	32,640.00

Funds are available in the 2003 Budget, Account No. Various-51244. A Pre-Bid Conference was not conducted as this is an annual contract renewal. Recommend approval.

34. Vending Machine Services – Annual Contract – Bid No. 03.215. Recommend approval to procure vending machine services to provide beverages from Pepsi Bottling Group and snacks from Young America Vendors in City-owned facilities. The vending services will provide City employees and the public with soft drinks, juices and snacks.

The City will be paid 50% of gross revenue for beverages and 21% of gross revenue for snacks. The commissions are divided between the city-wide employee recognition fund (40%) and each bureau's employee recognition account (60%). Total revenue is estimated to be \$24,000 annually. Young America Vendors is the only proposer who submitted a proposal for snacks.

Proposals were received August 12, 2003. The proposal has been advertised, opened and reviewed. Delivery: As Needed. Terms: Monthly. The proposers were:

	<u>Service</u>	<u>Commission</u>
B.P. Pepsi Bottling Group	Beverage	50%
Coca Cola	Beverage	47.5%
B.P. * Young America Vendor	Snack	21%

Criteria:	Proposed Equipment & Features (20 pts)	Variety of Products, Quality & Product Pricing (20 pts)	Commission Percentage (40 pts)	Financial Stability, Experience & Reference (20 pts)	Total
Proposer					
Pepsi Bottling	20	15	40	20	95
Coca Cola	20	15	38	20	93
Young America Vendors	20	20	20	18	78

Funds are available in the 2003 Budget, Account No. Various. A Pre-Proposal Conference was conducted and four vendors attended. (*Indicates minority vendor.) Recommend approval.

35. Spur Gear – One Time Purchase – Sole Source. Recommend approval to procure a spur gear and other parts from Walker Process Equipment in the amount of \$17,327.00. The parts are needed to maintain operation of the primary clarifier at the President Street Plant.

The reason why a sole source vendor is required is that these parts are available only from the originally equipment manufacturer.

Bids were received September 9, 2003. This bid has been opened and reviewed. Delivery: 5 Weeks. Terms: Net-30 Days. The bidder was:

S.S. Walker Process Equipment \$ 17,327.00

Funds are available in the 2003 Budget, Account No. 2553-51335. A Pre-Bid Conference was not conducted as this is a sole source purchase. Recommend approval.

36. Construction Phase Engineering Services – Casey South Collection System – One Time Purchase – Request for Proposal No. 03.187. Recommend approval to procure construction phase engineering services from EMC Engineering in the amount of \$475,630.00. The engineering services are needed to monitor construction of the Casey South Collection System to ensure that the project is completed according to plans and specifications.

The Casey South Collection System is a \$19 million drainage project for a major outfall line in the South Casey Basin. This major outfall will provide much needed storm protection in the area between Victory Drive and 50th Street. The new outfall line will originate near Chatham Crescent, follow Harmon Street south to 56th Street and then flow eastward to the canal. The project will take over two years to construct.

Proposals were received July 1, 2003. The proposal has been advertised, opened and reviewed. The proposers were:

B.P. EMC Engineering \$ 475,630.00
 Thomas & Hutton \$ 463,820.00
 DBS & Associates \$ 985,100.00

Criteria:	General Qualifications (5 pts)	General Experience (5 pts)	Technical Approach (30 pts)	Specific Experience (30 pts)	Fee (30 pts)	Total
Proposer						
EMC Engineering	4.7	5.0	27.3	27.3	29.3	93.6
Thomas & Hutton	5.0	4.8	25.3	27.3	30.0	92.4
DBS & Associates	3.3	2.0	14.5	11.3	14.1	45.2

Funds are available in the 2003 Budget, Account No. DR-204. A Pre-Proposal Conference was conducted and five vendors attended. Recommend approval.

37. Engineering Services for Drainage Improvements - Vehicle Maintenance - One Time Purchase – Request for Proposal No. 03.200. Recommend approval to procure engineering services from S & ME in the amount of \$22,400.00. The engineering services are needed to design and specify drainage improvements for the Vehicle Maintenance facility on Sallie Mood Drive.

Proposals were received August 5, 2003. This RFP has been advertised, opened and reviewed. The proposers were:

B.P.	S & ME	\$	22,400.00
	EMC Engineering	\$	22,245.00
	Stevenson & Palmer	\$	41,000.00
	Thomas & Hutton	\$	39,600.00

Criteria:	Qualifications and Experience (40 pts)	Methodology (20 pts)	Timing (10 pts)	Fee (30 pts)	Total
Proposer					
S & ME	33.0	18.0	6.0	29.8	86.8
EMC	30.0	14.0	10.0	30.0	84.0
Stevenson & Palmer	25.0	15.0	7.0	16.3	63.3
Thomas & Hutton	20.0	16.0	6.0	16.9	58.9

Funds are available in the 2003 Budget. A Pre-Bid Conference was conducted and three vendors attended. Recommend approval.

38. Laser Printer Cartridge Servicing – Annual Contract Renewal – Bid No. 03.275. Recommend renewing an annual contract to procure servicing of Laser printer cartridges from All Ribbons Express, Inc. in the estimated amount of \$48,579.74. The services will be used by all City departments to replace laser printer cartridges and service printers.

Bids were originally received July 17, 2001. This bid was advertised, opened and reviewed. Delivery: As Needed. Terms: Net-30 Days. The bidders were:

L.B.	All Ribbons Express, Inc.	\$	48,579.74
	* Entre Solutions	\$	55,231.55

Funds are available in the 2003 Budget, Account No. Various. A Pre-Bid Conference was not conducted as this is an annual contract renewal. (*Indicates minority vendor.) Recommend approval.

39. Automotive Glass – Annual Contract Renewal – Bid No. 03.276. Recommend renewing an annual contract to procure automotive glass and repair services from Harmon Auto Glass in the amount of \$11,200.00. The contract will be used by Vehicle Maintenance to replace broken or damaged glass in City vehicles.

Bids were originally received July 24, 2001. This bid was advertised, opened and reviewed. Delivery: As Needed. Terms: Net-30 Days. The bidders were:

L.B.	Harmon Auto Glass	\$	11,200.00
	Triumph Auto Glass	\$	12,300.00
	Atterberry Glass	\$	23,700.00

Funds are available in the 2003 Budget, Account No. 611-1130-51254. A Pre-Bid Conference was not conducted as this is an annual contract renewal. Recommend approval.

40. Georgetown Treatment Plant Improvements - One Time Purchase - Bid No. 03.156. Recommend approval to procure major improvements to the Georgetown Wastewater Treatment Plant from Southern Champion Construction, Inc. in the amount of \$1,362,906.00. This is the first of three phases of improvements needed for the plant to continue operating in compliance with its wastewater discharge permit.

Phase 1 will significantly improve the processing of solids removed from wastewater and includes a new gravity sludge thickener, a new sludge pump station and pumps, a new sludge dewatering building, new reclaimed/reuse water system pumps, all related new piping and valves, upgraded instrumentation, and a new Supervisory Control and Data Acquisition (SCADA) system. Phases 2 and 3 will include a new return sludge process pump station and a new plant incoming raw wastewater influent structure.

The low bidder, Aqua South, has requested that they be allowed to withdraw their bid since the City would not accept performance and payment bonds from an individual surety which Aqua South proposed to use. The City requires the use of a corporate surety. Aqua South could not obtain the bonds in the format which is necessary to protect the City.

The bid submitted by H C Coleman & Company was not read due to non-compliance with M/WBE (Minority/Woman Business Enterprise) participation requirements.

Bids were received July 8, 2003. This bid has been advertised, opened and reviewed. Delivery: 270 Days. Terms: Net-30 Days. The bidders were:

L.B. Southern Champion	\$ 1,362,906.00
+ Aqua South	\$ 1,279,018.20
++ H C Coleman	

Funds are available in the 2003 Budget, Account No. SW 922. A Pre-Bid Conference was conducted and seven vendors attended. (+Indicates low bidder withdrew their bid; ++Indicates bid not read due to M/WBE non compliance.) Recommend approval.

41. Water and Sewer Agreement – The Mansion Hotel, LP. The Mansion Hotel, LP has requested a water and sewer agreement for The Mansion on Forsyth Park. The water and sewer systems have adequate capacity to serve this 75.29 equivalent residential unit development on Drayton Street. The agreement is consistent with policy directives given by the Mayor and Aldermen. Recommend approval subject to review and approval by the City Attorney for legal format.
- 41.1. Water and Sewer Agreement - Dutch Island Phase 15. Dutch Island, LLC has requested a water and sewer agreement for Dutch Island Phase 15. The water and sewer systems have adequate capacity to serve this 45-equivalent residential unit development on Dutch Island. The agreement is consistent with policy directives given by the Mayor and Aldermen and has been reviewed and approved by the City Attorney for legal format. Recommend approval.
- 41.2. Water and Sewer Agreement – Georgia Skin & Cancer. HTIMS, LLC has requested a water and sewer agreement for the Georgia Skin & Cancer. The water and sewer systems have adequate capacity to serve this 15-equivalent residential unit development on Mohawk Road. The agreement is consistent with policy directives given by the Mayor and Aldermen and has been reviewed and approved by the City Attorney for legal format. Recommend approval.

City of Savannah
Summary of Solicitations and Responses
For September 18, 2003 Agenda

<u>Bid Number</u>	<u>Annual Contract</u>	<u>Description</u>	<u>Local Vendor Available</u>	<u>Minority Vendor Available</u>	<u>Total Sent</u>	<u>Sent to Minority</u>	<u>Total Received</u>	<u>Received From Minority</u>	<u>Est. Award Value</u>	<u>Est. Min. Award</u>	<u>Low Bid Vendor Type</u>	<u>M/WBE Sub</u>	<u>Vendor Type</u>
B03.097A		Microsoft Office XP Professional Standard & Works	No	No	1	0	1	0	\$ 76,600.00	0	D	0	0
B03.231	X	Janitorial Services for BMB	Yes	Yes	72	68	12	10	\$ 23,520.00	\$23,520.00	F	0	0
B03.272	X	Various Bedding Plants	Yes	No	35	0	1	0	\$ 58,955.00	0	B	0	0
B03.230	X	Drug and Alcohol Testing Services	Yes	Yes	15	2	4	0	\$ 25,300.00	0	B	0	0
B03.229		Auto Samplers	Yes	Yes	91	14	2	0	\$ 18,009.07	0	D	0	0
B03.242		LED Signal Indication Lens for Traffic Signals	No	Yes	53	10	5	0	\$178,879.00	0	D	0	0
B03.198		Wheel Loader/ Tool Carrier for Landfill	Yes	Yes	31	5	7	0	\$ 75,280.00	0	D	0	0
B03.240		Forklift for I & D Water	Yes	Yes	11	2	4	0	\$ 22,747.00	0	D	0	0
B03.251		Dump Truck	Yes	Yes	55	9	3	0	\$ 63,295.00	0	D	0	0

City of Savannah
Summary of Solicitations and Responses
For September 18, 2003 Agenda

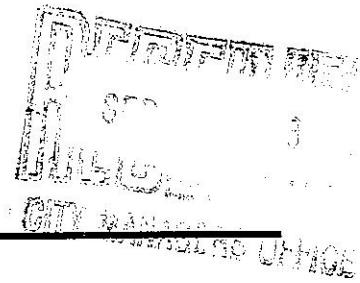
<u>Bid Number</u>	<u>Annual Contract</u>	<u>Description</u>	<u>Local Vendor Available</u>	<u>Minority Vendor Available</u>	<u>Total Sent</u>	<u>Sent to Minority</u>	<u>Total Received</u>	<u>Received From Minority</u>	<u>Est. Award Value</u>	<u>Est. Min. Award</u>	<u>Low Bid Vendor Type</u>	<u>M/WBE Sub</u>	<u>Vendor Type</u>
B03.274	X	Pest Control Services	Yes	Yes	20	2	4	0	\$ 25,020.00	0	D	0	0
B03.215	X	Vending Machine Services	Yes	Yes	13	2	3	1	\$ 20,000.00	0	B, A	0	0
Sole Source		Spur Gear	No	No	1	0	1	0	\$ 17,327.00	0	D	0	0
B03.187		Construction Phase Engineering Services – Casey South Collection System	Yes	Yes	156	28	3	0	\$475,630.00	0	B	0	0
B03.200		Engineering Services for Drainage Improvements Vehicle Maintenance	Yes	Yes	156	28	4	0	\$ 22,400.00	0	B	0	0
B03.275	X	Laser Printer Cartridge Servicing	Yes	Yes	9	2	2	1	\$ 48,579.74	0	B	0	0
B03.276	X	Automotive Glass	Yes	No	15	1	3	0	\$ 11,200.00	0	B	0	0
B03.156		Georgetown Treatment Plant Improvements	Yes	Yes	169	37	3	0	\$1,362,906.00	0	D	\$258,952	A, C

VENDOR(S)*

- A. Local Minority
- B. Local Non-Minority
- C. Non-Local Minority
- D. Non-Local Non-Minority
- E. Woman-Owned
- F. Non-Local Female

INTER-OFFICE MEMORANDUM

CITY OF SAVANNAH
Department of Inspections



TO: Michael Brown, Israel Small

FROM: Bill Vickers *BV*

SUBJECT: Alcohol License Application, Island Breeze Restaurant and Lounge,
2818 Montgomery St.

DATE: September 16, 2003

As requested, a City Building Inspector inspected the captioned facility on Sept. 15, 2003 to determine if the structure met the City's respective building regulations.

It was confirmed that extensive remodeling had been conducted without any permits or inspections. At minimum, the code will require the owner or agent of the property to submit a detailed drawing, prepared and sealed by a licensed design professional (architect) to describe the construction and nature of all the work completed and/or proposed. In addition, a drawing which shows the seating arrangements, the occupant load and arrangement of all exits is required. Upon review and approval by the City Inspections Department, the respective permits can be issued. All work which has been concealed without observation must be opened up and verified for code compliance by City Inspections or a licensed design professional (architect or engineer).

Staff recommends that action on this application be deferred until these building code issues can be resolved.